

Your World NMNC Timesheet

| PLEASE USE BLOCK CAPITALS WITH BLACK INK ONLY | | | | | | | | | | | | | | |
|---|--|------------------------|--|--|--|--|--|--|--|--|--|--|--|--|
| Candidate First Name: | | | | | | | | | | | | | | |
| Candidate Last Name: | | | | | | | | | | | | | | |
| Job Title: | | | | | | | | | | | | | | |
| Band / Grade: | | | | | | | | | | | | | | |
| Recruiter Name: | | | | | | | | | | | | | | |
| NHS Trust Name / Client | | | | | | | | | | | | | | |
| Hospital / Site | | r worl Medic | | | | | | | | | | | | |
| Ward / Department: | | | | | | | | | | | | | | |

Email: NMNC@ywtimesheets.com

Web: ywhealthcare.com

Please use 24hr clock format HH(Hours):MM(Minutes) Timesheets must be received by midday on Monday

| | Date DD/MM/YYYY | Start Time | Break Start Time | Break Finish Time | Finish Time | Hours Worked | Booking Reference Number | Authorised Signature |
|--|--------------------|---------------|---------------------|----------------------|----------------|-----------------|-----------------------------|-------------------------|
| MON | | : | : | : | : | : | | |
| TUE | | : | : | : | : | : | | |
| WED | | | • | : | : | : | | |
| тни | | • | • | • | : | : | | |
| FRI | | • | • | : | : | : | | |
| SAT | | • | • | : | : | : | | |
| SUN | | • | : | : | : | : | | |
| Please be aware that Your World will process hours worked in accordance with the times captured and not the totals on the | | Total Hou | rs Worked: | : | | | | |

accordance with the times captured and not the totals on the timesheets which can sometimes be incorrectly calculated.

| Performance Feedback/Reference: | | | | | | | | |
|--|---------|-------------------------|---------|--|--|--|--|--|
| Please assign one of the following: E: Excellent G: Good S: Satisfactory U: Unsatisfactory | | | | | | | | |
| Questions | E/S/G/U | Questions | E/S/G/U | | | | | |
| Clinical skills demonstrated in line with the requirements of the position | | Communication skills | | | | | | |
| Relationships with patients, other healthcare workers and the public | | Reliability | | | | | | |
| Timekeeping and management of workload | | Organisational ability | | | | | | |
| Patient and other records management | | Sickness/absence record | | | | | | |
| | | | | | | | | |

I confirm that I am an authorised signatory and I am authorising the above details in accordance with the policies and procedures, as detailed on: www.yourworldhealthcare.com/uk/candidates/timesheets

I confirm that the information I have given is correct and in accordance with Your World Recruitment Group's policies and procedures, as detailed on: www.yourworldhealthcare.com/uk/candidates/timesheets

| Client Details | | | | | | |
|------------------|---|---|----------------|--|--|--|
| Print Name: | | | | | | |
| Position: | | | | | | |
| Signature: | | | | | | |
| Date: DD/MM/YYYY | / | / | | | | |
| | | | Your World Int | | | |

| Candidate Details | | | | | | |
|-------------------|---|---|--|--|--|--|
| Print Name: | | | | | | |
| Signature: | | | | | | |
| Date: DD/MM/YYYY | / | / | | | | |

| Your World Internal Use Only | | | | | | |
|------------------------------|--|--------------------|-------------------|--|--|--|
| Candidate Ref: | | Timesheet Version: | NMNCOctober2020v2 | | | |