Key Information Document

(Direct PAYE payment by Your World (Holiday Inclusive) – Including Pension)

This document sets out key information about your relationship with Your World Recruitment Group if you choose to be paid directly by us. This will be on a PAYE basis with no fees payable by you. Below you will find details about pay, holiday entitlement and other benefits you can expect to receive.

As an employment business, it is our responsibility to share details of the Fair Work Agency. The Fair Work Agency is the government authority responsible for the enforcement of certain agency worker rights. You can raise a concern with them directly on 0345 161 6000 or through the Acas helpline on 0300 123 1100, Monday to Friday, 8am to 6pm

Hopefully, the information below is helpful and clear, although further information can be found by making direct contact with *candidateservices@yourworld.com*. You can also explore your other employment options by visiting *your pay*.

General information using example pay rate	
Name of employment business	Your World Recruitment Limited
Type of contract you will be engaged under	Contract for services
Who will pay you	Your World Recruitment Limited
How often you will be paid	Weekly
Expected or minimum rate of pay	Inclusive Assignment Rate: £22.52 This rate is made up of: Basic Pay: £20.10 per hour Holiday Pay: £2.42 per hour Total Inclusive rate: £22.52 per hour
Deductions from your pay required by law	PAYE tax / National Insurance
Any other deductions or costs from your pay (including amounts or how they are calculated)	Employee pension contribution £36.23
Any fees for goods or services	None
Holiday entitlement and pay	Holiday Pay of £2.42 (12.07% of your hourly rate) is included in your hourly rate of £22.52. You will not accrue holiday separately. **This is equivalent to 28 days of paid holiday on an FTE basis**
Additional benefits	None

Example pay	
Example rate of pay	Gross Inclusive Pay: £844.50 (£22.52 per hour for 37.5 hours per week) of which: Basic Pay: £753.75 (£20.10 * 37.5 hours) Holiday pay: £90.75 (£2.42 * 37.5 hours)
Deductions from your wage required by law	£113.26 Income Tax, £48.20 National Insurance
Any other deductions or costs from your wage	£36.23 Employee Pension Contribution
Any fees for goods or services	None
Example net take home pay	£646.81